



STUDENT'S REQUEST / FEEDBACK FORM

Name of Student: _____ Contact No: _____

Class Code: _____ Date Submitted: _____

Programme Manager: _____

Kindly tick the following box(es) for your request(s):

Make-up Lesson; Topic/Lesson: _____

Extension of Assignment / Exam Dateline

Feedback; kindly provide your feedback on the next page

Others; Please State: _____

FOR OFFICIAL USE

Acknowledged by:

Date Received:

Actioned by:

Date Actioned:

Action	Remarks

As the College views all feedback seriously, a feedback/grievance policy is adhered to. While we appreciate your patience, the College may also contact you for further information whenever necessary.

Feedback

Thank you for your feedback/request and patience.
The College will revert to you within 2-5 working days after your request/feedback is received.
Have a nice day! ☺